

Request For Letter Of Recommendation

STUDENT'S NAME _____ DATE _____

COLLEGE APPLICATION DEADLINE _____

Letter of recommendation for: _____ Major/Career Interest: _____

- | | |
|--|--|
| <input type="checkbox"/> COLLEGE
<input type="checkbox"/> VOLUNTEER | <input type="checkbox"/> SCHOLARSHIP
<input type="checkbox"/> JOB |
|--|--|

***Please request the letter at least two weeks before it is due. A thank you card should be given to the person who writes your letter of recommendation. Students may not request letters for college applications past October 7, 2011.**

****Letters of recommendation for college applications should be returned to the Counseling Center no later than October 28, 2011.**

School &/or Extracurricular Activities

Activity	Years of Participation	Leadership Positions Held

Work Experience

Where	When	Responsibilities

Volunteer Experience (Both in school and community)

Where	When	Responsibilities

What has been your biggest challenge thus far? How have you overcome this challenge?: _____

How would your friends and/or family describe you?: _____

Plans for the future: (Career and Academic Goals) _____

Any additional comments: _____
